

July 4, 2019

**Parents/Guardians,**

**THIS LETTER CONTAINS IMPORTANT INFORMATION. PLEASE REVIEW IT A FEW DAYS BEFORE YOUR CHILD'S ROBOTICS SESSIONS BEGIN.**

**By enrolling in our program, you have agreed to the following terms and policies:**

*Science World reserves the right to refuse admission or dismiss any participants from the club in order to ensure the safety of fellow participants.*

*Science World is not responsible for children before or after club time. There will be a \$25 fifteen minute late pick-up fee. Repeated late pick-up will result in cancelled participation without refund.*

*There are no refunds given in the two-week period prior to the first day of the club, or at any time during the club. Pro-rated refunds are not available for days absent. All modifications, including cancellations, must be made in advance of the two weeks before the start of the club. All cancellations or date changes are subject to an administration fee.*

*ASTC Science World protects your personal information and adheres to all privacy laws. We do not rent, sell or trade contact information. **Photos and video taken of your child during the club may be used in promotional materials.** If you do not want your child photographed please let staff know on the first day.*

## **LOGISTICS**

1. Every day your child may wish to bring a water bottle and/or nut free snacks that do not require reheating. Please DO NOT BRING money, personal electronics or other valuables.
2. Check in begins at **2:55pm** each afternoon in the TELUS World of Science lobby. All Robotics Team members will be met by a Robotics volunteer or staff member who will bring them to our workspace. Pick-up is at **5pm** from the lobby. For participants aged 12 and under a parent or guardian must sign the attendance sheet at pick up and drop off. Older children may sign themselves in/out of the program. Please contact Parker McLean at [pmclean@scienceworld.ca](mailto:pmclean@scienceworld.ca) with written permission if this is your preference.
3. For drop off and pick up each day we have a loading zone that runs between the two parking lots. Please see the image at the end of this letter for more details. You need to enter the loading zone from the north lot only and exit via the south lot.  
  
If you are unable to use the loading zone, please use any available space in the parking lot. Do not pay at any meters; you will be provided with a temporary parking pass on the first day of the club.
4. Science World's Advanced Robotics Team runs for 19 sessions from Sunday, September 15, 2019 to Sunday, March 8, 2020.

We do not meet on long weekends and school holidays including October 13, November 10, December 15, 22, 29 and January 5, February 16.

5. This year, we will be participating in at least four community Robot Nights hosted at local Vancouver secondary schools, hosted on a Friday from 5pm-8:30pm. **It is the responsibility of you and your child to arrive at the community meets.** Science World will not provide transportation to or from the events. All community meets are free for spectators from the general public; family and friends are welcome to watch and cheer our teams! As the Robot Nights run in the evening, we recommend that you bring snacks or a bagged dinner to the tournaments.

**Robot Night Dates:**

- TBD

Please note that Robot Night dates are tentative and subject to change.

6. Robot Nights are non-competitive events for student teams in the community who are passionate about robotics. These events are a platform for students to showcase and share their VEX IQ designs that are built and programmed to accomplish specific challenges at the events as well as challenges that test the bots' and designers' adaptability. Adult and club member behaviour that puts down and discourages team members and/or other teams at these events will not be tolerated and can result in cancelled participation without refund.

7. If you have further questions, or need to inform us of an absence, please phone **Parker McLean** at **604.443.7495** or e-mail **[pmclean@scienceworld.ca](mailto:pmclean@scienceworld.ca)**.

Thank you. We are looking forward to a fun-filled year!

