

# Our Preferred CATERING SERVICES

**PLEASE NOTE:**

There is a per-head charge for any catered events.

**The following caterers are some of the finest in Vancouver and have extensive experience working with our special events team. Contact the Facility Rentals department at 604.443.7474 for more information.**

OFF-SITE CATERERS		
<b>CULINARY CAPERS CATERING</b> Ms Mandy Hamilton	T 604.875.0123 F 604.875.8861 E info@culinarycapers.com W culinarycapers.com	1545 West 3rd Avenue Vancouver, BC V6J 1J8
<b>EMELLE'S CATERING</b> Ms Nicole Burke	T 604.875.6551 F 604.875.6556 E info@emelles.com W emelles.com	177 West 7th Avenue Vancouver, BC V5Y 1L8
<b>THE LAZY GOURMET</b> Ms Shannon Boudreau	T 604.734.2507 F 604.734.5877 E shannon@lazygourmet.ca W lazygourmet.ca	1605 West 5th Avenue Vancouver, BC V6J 1N5
<b>THE PEAKE OF CATERING</b> Mr James Thornley	T 604.872.8431 F 604.874.7723 E info@peakeofcatering.com W peakeofcatering.com	1764 Powell Street Vancouver, BC V5L 1H7

**We offer a creative venue for a wide variety of special events. Due to the unique nature of the building and its operations, we'd appreciate that all our catering partners adhere to the following conditions:**

## **RENTAL EQUIPMENT AND SUPPLIES**

All rental equipment and supplies are to be delivered to the loading bay, or assigned area, before 10am on the day of the event (including Saturdays and Sundays). Any deliveries after 10am must use the bus lay-by lane in front of the building and all items must be hand-trucked into the loading bay or assigned area. Science World assumes no responsibility for checking or counting items or ensuring their safety.

Teardown must occur immediately after the event and all rental or decor items removed from the building. If this is not possible, arrangements can be made to have the rental items left overnight in the loading bay. However, they must be picked up the following morning (including Saturdays and Sundays) between 8:30am and 10am.

## **MOVE IN AND CLEAN UP**

Setup of events shall not begin prior to Science World's closing time, unless by special permission of the Facility Rentals Department. Closing time is 5pm Monday through Friday. Closing time is 6pm on weekends, holidays and during spring, summer and Christmas breaks. We are closed Mondays from September to March.

At the end of the event, it is the responsibility of the caterers to conduct a thorough clean up of all the areas used. All exhibit and public areas must be clear and clean for the next day's activities. Prep room floors must be swept and mopped and garbage removed from our premises. We will provide cleaning supplies. Caterers will be charged for any costs incurred by Science World for unusual clean ups such as shampooing major stains on the carpet, removal of garbage left behind or any damages done to the premises.

## **FLOOR MATS AND COVERING**

All bars, meat carving and coffee stations, temporary kitchen and clearing stations set up on the carpeted area must have protective mats and floor coverings placed beneath and around them.

## **GARBAGE**

All garbage from areas where food has been prepared and served, must be bagged and taken away at the end of the event. Science World will supply replacement bags for the cans. If Science World's dumpster is used and requires an extra pick up, the caterer will be invoiced for this. The dumpster outside the Triple O's loading bay is NOT to be used, as it belongs to the café operator.

## **SIGNAGE AND DECOR**

All signage and decor brought in must be free standing. It is prohibited to attach signage or decor to exhibits or walls. No helium balloons are allowed. Only air-filled balloons are permitted. Use of confetti and sparklers is prohibited. There is a restriction on the number of candles that can be used on tables. Relocation of exhibits is prohibited by caterers unless previously agreed to by Science World.

## **PARKING**

Only the supply van may be parked outside the assigned area during the event. All other vehicles found parked around the building will be towed. Catering staff vehicles can be parked in the paid parking lots in front of the building.