



STUDENT WORK EXPERIENCE PROGRAM

2022/2023 REGISTRATION

Science World offers all British Columbia secondary students, in grades 11 and 12, the opportunity to gain valuable work experience.

PLACEMENT DETAILS

- Placements will be 3 weeks long. Students will be required to complete a minimum of 60 volunteer hours and commit to a minimum of 2 weekday shifts.
 - During placements marked with an asterisk (*), students will be required to complete a minimum of 80 hours.
 - All students MUST attend training from 8:30am–5:30pm, on the first day of the placement. This day will count towards their work experience hours.
 - Shifts run 8:30am–5:30pm every day. Students will have a 1-hour lunch break, which will not count towards their work experience hours.
 - Students cannot work for more than 5 consecutive days.
- We can accommodate a maximum of 10 students during each placement period, and up to 12 students on placements marked with an asterisk (*).
- Students must take part in an interview before the placement.
- Students must be at least 16 years old at the time of the placement.
- It is required for students to be able to provide proof of vaccination against COVID-19.
- Work experience students will be required to follow and reinforce Science World’s health and safety policies such as daily health checks.

AVAILABLE PLACEMENT PERIODS

SCHOOL YEAR
September 10 – October 2
October 1 – October 23
October 22 – November 13
November 12 – December 4
January 14 – February 5
February 4 – February 26
April 8 – April 30
April 29 – May 21
May 20 – June 11
June 10 – July 3

WINTER BREAK
December 3 – December 25 *
December 24 – January 15 *
SPRING BREAK
February 25 – March 19 *
March 18 – April 9 *
SUMMER BREAK
July 2 – July 23 *
July 22 – August 6 *
August 5 – August 27 *



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REGISTRATION

Registration is on a first-come, first-served basis. Upon registration opening, please register your students as soon as possible, as placements fill up very quickly.

1. Email hswe@scienceworld.ca, no earlier than May 31 at 4:00pm, and let us know how many places you would like to reserve and which placement period you would like to reserve for. Each student requires one spot (names of students are not needed at this point). A maximum of two students from each school during each placement period are permitted, and up to 10 placement requests per school per year.
2. You will be contacted within 3-5 days to confirm your reservation placement periods and/or advise you of your waitlist spots.
3. For confirmed placement periods, be sure to contact us no later than 3 weeks prior to the start of the work term to confirm your placement, by submitting the students' names, emails and phone numbers. **Due to high interest in the program, failure to provide student details 3 weeks in advance may result in the loss of placement spots to the next school on the waitlist.**
4. We will contact your students to arrange for an online interview, two weeks before the placement start day. If any students are found to be unsuitable for the position, we will contact you directly for a replacement.

REGISTRATION NOTES

- We will always reply to your reservation request and let you know your status via email.
- If your desired term is full, we will put you on a waiting list for that placement period. If your students are on a waiting list for a particular placement period, we will inform you of any possible openings prior to the placement term.
- Telephone reservations are not accepted. Please email hswe@scienceworld.ca for placement reservations.
- No more than **two students** from the same school are allowed in each placement period.
- Schools are only allowed to request up to 10 placements during the year. Please email your preferred 10 placements and a list of 5 alternative placements.
- Science World does not accept students who have already participated in our Work Experience Program, in order to give as many students as possible the opportunity to gain this valuable experience.

We look forward to working with you and your students this year!

Ana Vargas
Manager, Visitor Experience
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